

# Colombo Journal for Buddhist Studies

Biannual Refereed Journal of the  
Department of Buddhist Studies

## University of Colombo

### Guideline for the full paper submission 2025

#### 1) **Abstract**

- A. Should include research purpose, methodology, major findings in brief and conclusion
- B. Font size 10/ single spaced/ Times New Roman/ in italics
- C. Should be between 250 – 300 words
- D. Maximum of five key words, arranged in the alphabetical order, below the abstract

#### 2) **Body of the text (Introduction, Discussion & Conclusion)**

- A. Introduction should include background of the study, research problem and question(s), Objectives, Scope and limitations, Significance, literature review
- B. Discussion under suitable sub-headings
- C. Conclusion (Summarize findings, reflect on the implications, and suggest areas for further research)
- D. Titles and paragraphs should not be indented
- E. Reference style: APA

#### 3) **General Format**

- A. MS Word 2016 or above
- B. Page numbering: bottom, right, in Arabic numerals
- C. Font: Times New Roman Size 12 / Justified
- D. Subtopics: Times New Roman Size 12, boldfaced, left aligned

- E. Language: English
- (a) title (less than 50 characters). Bold faced, font size 14
  - (b) name/s and affiliation/s of author/s.
  - (c) e-mail address and contact numbers of the corresponding author/s.

NOTE: Identify the corresponding author by placing an asterisk after the name.

**4) Format for typesetting**

- A. Paper size: A4 (210 X 297 mm)
- B. Margins: Top, bottom and right margins of 25 mm and a left margin of 30 mm
- C. Line spacing: 1.5 (18 points) throughout the text
- D. Length of the manuscript including text, tables, figures and references should not exceed 4000 words (3000-4000 is fine).

**5) Tables and figures**

- A. Should be included within the text
- B. Tables should be numbered sequentially using Arabic numerals. The titles should be self-explanatory. Figures should be numbered sequentially using Arabic numbers and be accompanied by a self-explanatory caption, left aligned. Titles of both Tables and figures should be of not more than 10 words.
- C. Illustrations, line drawings and photographs, if any, should be clear, properly numbered and captioned and ready for reproduction (editable format).
- D. All lettering, graph lines, and points on graphs should be sufficiently large to permit reproduction.
- E. Lines of maps, artwork, and illustrations should be of appropriate thickness. Please note that thin lines do not reproduce well.

**6) Acronyms and abbreviations:**

All acronyms/ abbreviations should be written in full at the first appearance.