

**Research Ethics Committee for Social Sciences and  
Humanities (RECSSH)  
Faculty of Arts, University of Colombo  
Application for Ethics Review - Document Checklist**

*for official use only*

Application No:

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**Application checklist**

I declare that,

A. soft copies of all documents listed below (as relevant) have been submitted via email to <ercssh@arts.cmb.ac.lk>

B. I have attached the following documents. (Please tick the check box and confirm).

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|--|--------------------------|
| 1. Application form [1 hard copy]  | <input type="checkbox"/> |
| 2. The complete research protocol/proposal including a section on ethical considerations [1 hard copy]                                       | <input type="checkbox"/> |
| 3. Information sheet for research participants (In English/Sinhala/Tamil as relevant) [1 hard copy each]                                     | <input type="checkbox"/> |
| 4. Consent forms (In English/Sinhala/Tamil as relevant) [1 hard copy each]   | <input type="checkbox"/> |
| 5. Tools of data collection: interview guide/ booklets/ forms/ questionnaires. (In English/Sinhala/Tamil as relevant) [1 hard copy each]     | <input type="checkbox"/> |
| 6. Materials Transfer Agreement (required for all research involving transfer of biological, artefact or other samples abroad) [1 hard copy] | <input type="checkbox"/> |
| 7. Brief curriculum vitae of all investigators [1 hard copy each]  | <input type="checkbox"/> |
| 8. A receipt for the appropriate payment to the Shroff Counter University of Colombo   | <input type="checkbox"/> |

**I understand that the application for research ethics clearance will not be accepted for review unless all documents are submitted. I declare that I am not seeking approval for a study that has already commenced or has already been completed.**

Signature of Principle Investigator

Date