



**UNIVERSITY OF COLOMBO
CONSULTANT
FACULTY OF ARTS AHEAD PROJECT**



The University of Colombo will entertain applications from suitably qualified persons for the above post up to ~~22nd~~ **October 2019**.

1. POST

Consultant: develop two courses to enhance sensitivity towards students with disabilities at the Faculty of Arts for academic and administration staff

Under its World Bank funded Accelerating Higher Education Expansion and Development (AHEAD) project, the Faculty of Arts seeks a consultant to develop two courses to enhance sensitivity towards students with disabilities at the Faculty of Arts for academic and administrative staff in order to create an accessible and equal learning environment for all students with disabilities in the Faculty of Arts.

2. TASKS

The selected expert will be required to:

- a) Design a course that would enhance sensitivity towards students with disabilities for the academic staff of the Faculty of Arts. The course should,
 - i. Build awareness on different disabilities and how they can be accommodated without excluding students in classrooms
 - ii. Develop/introduce alternative techniques that can be used to teach students with various disabilities
 - iii. Develop alternative assessments that can be given to students with various disabilities
- b) Design a course that would enhance sensitivity towards disabled students among administrative staff of the Faculty of Arts.
 - i. The course should help the administrative staff to understand how they should customise their tasks so that their services will be more accessible to students with disabilities
- c) Collaborate with the Staff Development Centre, University of Colombo to develop a calendar and identify resource persons who are suitable to conduct the designed courses.
- d) Develop a practical assessment to assess the successful completion of each course.
- e) Submit a monthly progress report on the development of courses to AHEAD Activity 4 coordinator.

3. DELIVERABLES

Key Task	Required Deliverable	Time frame (after signing the contract)
To illustrate the outlines of the courses and identify the possible resource personnel with	<ul style="list-style-type: none">• Course outlines• Names of possible resource	1 month

Key Task	Required Deliverable	Time frame (after signing the contract)
a time frame for the running of each course.	personnel <ul style="list-style-type: none"> • Time frame for each course 	
The detailed course outlines should be presented with the details of the identified resource personnel.	<ul style="list-style-type: none"> • Detailed course outlines • Details of the confirmed resource personnel 	2 months
The final draft version of the course outlines should be presented for review.	<ul style="list-style-type: none"> • Final draft versions of the course outlines 	4 months
Revisions should be made to the course outlines incorporating the feedback given by the reviewer/s	<ul style="list-style-type: none"> • A table presenting how the revisions based on the feedback by the reviewer/s was addressed 	5 months
Both courses should be in a state to be implemented through the Staff Development Centre, University of Colombo	<ul style="list-style-type: none"> • The plan of implementation for each course 	6 months

4. DURATION

6 months from the date of signing the contract.

5. ELIGIBILITY

- A recognised qualification in higher education teaching, learning and assessment from a recognised institute
- A postgraduate qualification in the Social Science and Humanities from a recognised institute
- 15 years of teaching experience at University level
- A recognised qualification in disability studies from a Sri Lankan or recognised foreign university
- 10 years of experience working in the field of disability

6. METHOD OF PAYMENT

A total payment of LKR 200,000 will be disbursed on completion of deliverables and submission of a consultancy report as follows:

1. LKR 50,000 will be paid when the detailed course outlines are submitted
2. LKR 100,000 will be paid when the final course outlines are submitted for review
3. LKR 50,000 will be paid once the course modules are revised according to the reviewer/s comments and is ready for implementation.

INSTRUCTIONS FOR APPLICATION

Candidates are invited to submit, (a) *a covering letter indicating the post applied for* (b) *an updated CV* with (c) *recommendations from two non-related referees*, on the basis of which selected candidates will be interviewed.

Duly completed applications should be forwarded under registered cover to reach,

**The Coordinator (Activity 4),
AHEAD Project Office-Faculty of Arts,
University of Colombo,
Colombo 03.**

or a soft copy to arts@ahead.cmb.ac.lk, with the post applied for on the subject line, on or before **22nd October 2019**.