

Notice

Academic Year 2019/2020

Faculty of Arts, University of Colombo

Final Examination -Semester II

Examination Schedule for English Proficiency courses

Date	Course code	Year	Type of examination
22 nd February 2021	FNDE 1209 level 1 FNDE 1209 level 2 FNDE 1209 level 3 PEN 1002 PEN 1003	All years	Online examination
23 rd February 2021	PEN 1004	Fourth and Third years	Online presentation
24 rd February 2021	FNDE 1209 level 4 PEN 1004	First and Second years	Online presentation

Guidelines for the Online Examinations

- Question papers will be uploaded on to the LMS on the day of the examination
- Candidates have to download examination papers from the LMS on the day of the examination
- Each candidate has 24 hours to submit the answer scripts through LMS. Make sure that you submit your answer script before the 24 hour time period is exhausted.
- Answers should be hand written and need to be uploaded to LMS in PDF format
- A hot line and a separate email will be available for any technical difficulty during answer scripts submission.
- Candidates are kindly requested to maintain academic integrity to the maximum during the examination period

Guidelines for the Online Presentation

- Only the students who have registered for the L4 final assessments are eligible to do the online presentation.
- If you are someone who encounters **regular** connectivity issues or technical difficulties, you are required to inform the level coordinator via an email **at least three days prior** to the presentation. (Coordinator, Level 4: sajith@delt.cmb.ac.lk).
- All concerns raised at the presentation or after the aforementioned deadline will not be considered.
- Depending on the number of presentations to be evaluated, parallel sessions will be conducted. The Zoom links to the sessions and the list of students assigned to each session will be posted on the LMS the day before the presentation. **You will only be allowed to present your presentation at the session assigned to you.**
- You are required to be logged into the Zoom session throughout the session until you finish your presentation. Until you are admitted to the session, you are required to stay in the waiting room. (Please make sure that you log into the session at least 10 mins before the starting time.)
- Your registration number (BA number) should appear as your screen name when you join the Zoom session.
- You are required to turn on your camera for the duration of the presentation.
- You need to show the examiners your student ID card issued by the university before the presentation.

Dean/ Arts
February 16, 2021