

Master Your CV & Ace Your Job Interview

Virtual Workshop on CV Writing and Interview Techniques

The Career Guidance Unit, Faculty of Arts, University of Colombo, organized “*MASTER YOUR CV & ACE YOUR JOB INTERVIEW*” a virtual workshop on CV Writing and Interview Techniques on 15th of March 2025 for all undergraduates of the Faculty of Arts. The workshop was conducted by Co-Director of the Career Guidance Unit, Faculty of Arts, Mr. Saman Wanasinghe, who provided invaluable insights into CV writing and interview techniques.

The workshop attracted the participation of approximately 40 undergraduates, offering them a comprehensive understanding of professional CV structuring, highlighting key achievements, and tailoring applications to align with industry expectations. Furthermore, the lecturer delivered expert guidance on interview preparation, effective communication, professional etiquette, and body language, enabling undergraduates to enhance their confidence and competence in recruitment processes.

This highly interactive and insightful session incorporated real-world examples, and personalized feedback, ensuring that students gained practical knowledge applicable to their career pursuits. The workshop concluded with an engaging Q&A session, allowing participants to clarify their queries and receive tailored advice.

The organizing committee for this virtual workshop included Dr. Shashini Ranabahu, Co-Director of the Career Guidance Unit, along with Ms. Wathsala Anuradhi and members of the CGU working committee.